

DRAKES BROUGHTON and WADBOROUGH with PIRTON PARISH COUNCIL

The Old Farmhouse
Pirton Court
Pirton
Worcester
WR8 9EE
30th April 2026

Dear Members,

The ANNUAL MEETING OF THE PARISH COUNCIL WILL BE HELD on THURSDAY 7th MAY at 7.30pm at Drakes Broughton Village Hall

THE MONTHLY PARISH COUNCIL MEETING WILL FOLLOW THE ANNUAL PARISH COUNCIL MEETING

Members of the public are welcome to attend the meeting. For more information, please contact the Clerk via email: clerk@dbwp-pc.gov.uk Drakes

AGENDA

- 1. ELECTION OF CHAIR**
- 2. SIGNING OF DELCLARATION OF OFFICE**
- 3. APOLOGIES**
- 4. ELECT A VICE CHAIR**
- 5. REGISTRATION AND DELCLARTIONS OF INTEREST**
- 6. TO NOTE THE CODE OF CONDUCT, STANDING ORDERS AND FINANCIAL REGULATIONS**
- 7. DELEGATION OF PLANNING AND OTHER MATTERS**
- 8. REPRESENTATIVES TO BE APPOINTED**
- 9. LEGAL DOCUMENTS, CONTRACTS & ARCHIVE**
- 10. MEMBER VACANCIES x2 PIRTON**
- 11. CHANGES TO ADMINASTRATIVE ARRANGEMENTS**
- 12. MINUTES OF PREVIOUS MEETING**
- 13. MATTERS ARISING**
 - **PC LAPTOP – Update**
 - **BUS SHELTERS – B4084**
- 14. FINANCE**

- a) Monthly reconciliation of cash and other monies received for March & April
 - b) Appoint internal auditor
 - c) Agree Draft accounts for Year ending 31 March 2026, including annual bank reconciliation and statement of accounts.
 - d) Agree and sign off Section One of Annual Return for year ending 31 March 2026
 - e) Agree and sign off Section Two of Annual Return for year ending 31 March 2026
 - f) Agree commencement date for the exercise of public rights 3rd June – 14th July 2026
 - g) Banking Mandate - Cheque signing
- To note the payments made since the last meeting and to review and authorise the payment to made:

Lloyds community Account					
Date	Ref	Payee	Details	Supplier Total	Payment by
paid on 15.04.2026	a	SSE	Streetlight electricity - March	£ 376.44	bacs
Paid on 15.04.2026	b	HMRC	Quarterly deductions and employers NIC	£ 389.07	bacs
paid on 22.04.2026	c	M Vincent (N Plan budget)	reimburse Wadborough NP meeting	£ 37.50	bacs
paid on 01.05.26	f	Mrs N Nicholson	clerk salary - April	£ 583.83	S/O
to pay 08.05.2026	g	Smart Cut Ltd	Grass cutting	£ 593.54	bacs
	h	DBVH	annual meeting room hire	£ 300.00	bacs
	i	Worcestershire CALC	CALC & NALC annual membership	£ 1,418.89	bacs
	j	Mrs N Nicholson	quarterly broadband contribution	£ 60.00	bacs
	k	Mrs N Nicholson	Quarterly OPE	TBC	bacs
	l	Tim Hodges	Lengthsman services - April	TBC	bacs
	m	E.on Energy Solutions	Upgrade column 1	£ 1,794.00	bacs
	n	E.on Energy Solutions	upgrade column 35	£ 1,794.00	bacs
	o	E.on Energy Solutions	5 year safety test & clean	£ 2,682.88	bacs
14.05.2026	p	Lloyds Bank	Banking fee	£ 4.25	
				MAIN ACCOUNT EXPENDITURE	£ 10,034.40
Receipts					
Date		Payee	Details	Total	Receipt by
28.04.2026		WDC	S106 reimburse 25.26	£ 10,429.03	bacs
23.04.2026		WDC	Precept 1	£ 14,956.00	nacs
23.04.2026		WDC	Precept grant	£ 526.00	
23.04.2026		WDC	Thornliegh CIL	£ 49,193.82	
				TOTAL RECEIPTS	£ 75,104.85
Recommend transfer from savings			£6,000.00		

15. OPEN SPACE Phase 2 - Update

16. Neighbourhood Plan – Housing needs survey, next steps

17. ROAD SAFETY

18. STREET LIGHTING – Annual safety review, Column 32, structural survey

19. WEB SITE – UPDATE including Storage capacity (cloud net), Editor access

20. SEVERN TRENT – Infrastructure improvement programme update

21. REPRESENTATIVES REPORTS

- County Councillor and District Councillors
- Other reports as necessary – including report back from Police Liaison meeting (Cllr Pell)

22. DOG BIN RELOCATION – Stonebow Road

23. HIGHWAYS MATTERS, tasks for Lengthsman.

24. PERSHORE TIME SUBMISSION

25. PLANNING

Proposal for information sessions about responding to planning for the community Report from Wain Estates meeting with Wychavon District Council 9th April 2026 Parish and Land Owners Map – Southern Ridge Wychavon Town Development

a) Comments made on planning applications to Wychavon: W/25/02004/OUT Mill Lane Nurseries, Mill Lane, Drakes Broughton, objection submitted.
W/26/00846/FUL comments made on the size of the plot.
W/26/00699/HP Comments made on size of development and suggested a condition be applied.

W/25/02536/OUT objects and comments on errors and omissions.

b) Applications Approved: None

c) Applications Refused: W/26/00198/FUL - The Timber Yard Crabbe Lane Wadborough Worcester WR8 9HF

d) Applications Awaiting comment: W/26/00760/HP Briarswood Abbots Wood Kempsey Worcester WR5 3QJ, variation of condition.

26. CORRESPONDENCE

- Strengthening communities together event (Cllr Clark attending as DBWPPC representative)
- OPPC Policing restructure consultation.
- Resident re misleading bus stop information re Mill Lane planning applications.

INFORMATION AND DATE OF NEXT MEETING

Pirton Parish Meeting – St Peter's Church, Pirton Tuesday 12th May 2026

Monthly meeting Parish Council – Thursday 4th June 2026 at Drakes Broughton Village Hall

Minutes of last months and previous meetings and other relevant information can be found at: <https://dbwp-pc.gov.uk/>

Nikki Nicholson
Clerk & R.F.O.